Q: What is the timeline for an integrated research data enterprise?

A: A seamless consolidated infrastructure is likely an effort measured in years. Efforts have just begun to catalog existing resources and propose elements for the future-state system. Much on the data front is currently dependent on separate EMR systems, and aspects of consolidation will be subsequent tasks to clinical integration to a unified EPIC.

Q: I want to study data from both Charlotte and Winston sites, can I get data?

A: Data request processes will continue to be separate for a while. Following current SOPs, Legacy Atrium data will be retrieved by the Center for Outcomes Research and Evaluation (CORE) and Legacy Wake Forest data will be retrieved by the Clinical and Translational Science Institute (CTSI). To alleviate some burden of navigating two systems, requests for multi-site Data Extraction can be made with the Wake Forest CTSI Service Request form. CTSI staff will work with CORE staff to triage, prioritize, and fulfill data requests.

Q: What are the triage factors for data requests?

A: Integration planning is being done in addition to regular data service efforts. Due to the increased demand for combined data across our new enterprise, and the time and intricacy of delivering data that must pass parallel regulatory/privacy review and data extraction processes, some requests may need refinement prior to fulfillment. Prioritization will be given to funded projects (particularly those that reserved effort time in advance), and to leadership requests that aid in operational integration of the institution.

Q: How do I make a service request for data extraction?

A: You may do so by filling out the REDCap form on the Wake Forest CTSI site. If you are a Legacy Atrium researcher only needing Legacy Atrium data, please continue to follow your existing data request procedures.

Q: How long will a data request take?

A: Particularly in the short-term, you should expect an increase in expected delivery time. We strongly suggest that multi-site requests give a minimum of 4 weeks lead time to give us ample time to fulfill requests.

Q: Will I need to file an IRB with both Legacy Atrium and Legacy Wake Forest?

A: Yes, our regulatory processes will remain separate in the near-term and IRBs at both sides will need to review approved IRB protocols for HIPAA requirements. If a study has approval from the Atrium IRB, a request for Facilitated Review can be made of the Wake Forest IRB.

Q: I am studying a Center-level population, do I use this process?

A: CORE and CTSI provide data extraction services for the general research population. The Levine Cancer Institute, the Comprehensive Cancer Center, and the Musculoskeletal Institute have their own data resources and extraction processes that may be engaged directly as appropriate.
Alterations to Data Extraction form branch:

1. Does this request include both Legacy Atrium and Legacy Wake Forest data?
   YES - branch
   a. Is this project extramurally funded (yes/no)
      i. If yes, provide funding details (PI, Grant/Contract Number, chartfield, etc)
      ii. If yes, are there funds available to support data extraction effort?
   b. Does this project have other funding sources?
      i. If yes, please provide details
      ii. If yes, are there funds available to support data extraction effort?
   c. Is this request specifically related to an application for extramural funding?
      i. If yes, please provide details of the opportunity you are responding to, including
         mechanism, FOA# if applicable, due date, etc.
   d. Does your project have Executive sponsorship? Describe.
   e. Are you working with collaborators at the other site? Please list.
      ii. Please provide the Atrium IRB protocol number if available
**Overall data request process:**

1. Researcher submits WF CTSI Service Request for Data Extraction
2. CTSI Project Manager receives request
3. CTSI PM reviews request for:
   a. Triage elements (funding, exec, due date)
   b. WF IRB adherence
4. CTSI PM gets clarity from the researcher on any ambiguities in request, and finalizes inclusion/exclusion criteria and returned data requested
5. CTSI PM notifies CORE PM of data request and details
6. CORE PM reviews request for:
   a. Legacy Atrium site data capabilities
   b. Atrium IRB adherence
7. CORE PM and CTSI PM confirm to researcher that request is being queued and expected delivery time and cost
8. CORE and CTSI follow usual processes for fulfillment
9. For unified data delivery, CTSI PM creates Box folder for the study, shares with CORE
   a. CORE and CTSI deliver data to Box folder
   b. Box folder is shared to researcher