

**Clinical and Translational Science Institute (CTSI)
Community Engagement Boost Award Request for Applications
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Overview

The CTSI seeks applications for Community Engagement Boost Awards designed to “boost” engagement in clinical and translational research and the translational work of community-based organizations (CBOs). Boost awards can 1) build community-academic partnerships; 2) support the implementation of evidence-based interventions; 3) fund evaluations; 4) prepare pilot data that will allow for the submission of a subsequent, larger grant application; or 5) advance change to promote health. Applications for boost awards should link to the long-term goals of increasing health equity, reducing health disparities, and improving community and population health within local communities.

Funding

Award amounts will be up to \$5,000, with funds to be spent within 6 months of the award date. Requests for extending the use of project funds beyond the 6 months can be requested with justification. Typically, four awards will be made each year.

Eligibility

These awards are open to all CBOs within the broad catchment area of the Wake Forest (WF) CTSI. Participation in the CTSI [Community Stakeholder Advisory Committee](#) is encouraged.

Application Process

Please submit boost award applications through the online [Community Engagement Boost Award Application](#), which includes:

- Project description (500 word max)
- How the award will help improve community health (250 word max)
- How the impact of the award will be measured (500 word max; please be as specific as possible)
- Details about how the requested funds will be spent and a justification of the expenses (250 word max)
- Projected timeline for use of the funds (250 word max)
- Applicant Resume, CV, or Biosketch and/or brief summary of CBO mission and description.

Submission Deadlines

This application process is rolling, and CBOs are invited to apply at any time. Applications, however, will be reviewed mid-month in January, April, July, and October. Awards will be announced at [Community Stakeholder Advisory Committee \(CSAC\)](#) quarterly meetings.

Review Criteria

The leadership of the CSAC, in partnership with Program in Community-Engaged Research (PCER) leadership, will review applications with the following items under consideration:

- The quality of the application and potential for further project development and funding
- Measurability of realistic objectives
- Demonstrated need and significance of the problem to be addressed
- Feasibility and innovation
- Appropriateness of budget and project period request with justification provided for each budget line item

Award Requirements

1. Awardees will participate in at least 1 consultation with the CTSI PCER to explore linkages and potential collaborations with WFSM faculty and/or staff.
2. Awardees are required to comply with National Institutes of Health’s (NIH) Public Access Policy (submission to PubMed Central) and acknowledge the Wake Forest School of Medicine CTSI for all funding, publications, press releases, or other scholarly products that result from the Boost Award. The awardee must utilize the following language to cite the CTSI: “The project described was supported by the National Center for Advancing Translational Sciences, National Institutes of Health (NIH), through Grant Award Number UL1TR001420. The content is solely the responsibility of the authors and does not necessarily represent the official views of the NIH.”
3. Awardees must provide information on publications, extramural funding, and scholarly products related to this funding as it occurs or when requested by CTSI staff.

Questions regarding the application process should be directed to Isaiah Randall at irandall@wakehealth.edu.